WEST VIRGINIA NURSES PAC retreat

Minutes 6/2/2018

WVNPAC board call (9 members in attendance)

Absent 1 BOT WVNPAC Heather Tully

2/26/2018, 5/1/2018- LAST RECORD MINUTE REVIEWED

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| TOPIC | DISCUSSION | MOTION/ACTION | RESPONSIBILITY | TIME FRAME | DATE COMPLETED |
| Call to Order |  Joyce Wilson | WVNPAC  | JW | 6/2/2018 | 6/2/2018 |
| Roll CallPAC board: | Joyce Wilson (JW)Beth Baldwin (BB), Angy Nixon (AN) ,Ex officio:Sam Cotton (SC),Board of trustees (BOT):Toni DiChiacchio (TD) Crystal Chapman (CC)Pam Alderman (PA)Jon Casto (JC)PAC member: WVNA ED- Julie Huron | Call to order  | SC, JW, BB, AN, | 5/1/2018 | 5/1/2018 |
| Chair Report |  SC & JW welcome/ report- history of PAC | none | JW & SC | 6/2/2018 | 6/22018 |
| PAC retreat | SC- host house |  | SC | 6/2/2018 | 6/2/2018 |
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| **PAC membership:**  | Beth and Julie |  BOT minimum of 9-established members – 3 PAC BODToni as the WVNA presidentSam as past PAC chairDeb C., District leader chair-confirmed by J HAppointed by WVNA: Pam Alderman, Heather Tully, Crystal Chapman, and Jon Casto  | 5/1/2018 |  | Meet 6/2/2018 |
| **PAC Questionnaire & cover letter**  | BB, JH, and JW  | Will distribute for PAC coordination. Need to expand return date to 6/30/2018 | 3/12/2018  |  | 6/15/20186/30/2018 |
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| Obtain Candidates list | All- JH/JW |  | 6/2/2018 | 6/16/2018 |
| Treasurers report | AN. JH, JW | 2,2030.35- all bills paid,Under old tax ID from district- to change banks Old names off | 6/2/2018 | Removed old officers 6/9/2018 PO & box physical addressKeep at Chase for now |
| HP&L joint committee with WVNA | JH/JW/ TD/AN/DC | New northern Panhandle district 1 , BOT , District dinner encourages | 6/2/2018 | WVNA retreat 7/21/2018 |
| score care | SC, JH | Revise at meeting and reviewed | 6/2/2013 | 6/4/2018 |
| Website- 1-43 | JH,- SC, JW | In process, $15.00 monthDomain- paidWIX.com | 6/1/2018 | 6/15/2018 |
| Face book | JH & SC JW | Information passed JW | 6/2/2018 | 6/2/2018 |
| Twitter | JH, SC,  | Information passed JW | 6/2/2018 | 6/2/2018 |

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| PAC bylaws | Reviewed - JH | Request Heather chair | 6/2/2018 | 6/15/2018 |
| budget | At annual meeting -AN |  |  |  |
| Unity day 2019 date 2/19/19-tue.Dinner- reception | JH, TD | Will need a different format – Culture Center is booked by their own event and there is construction at the Well and Rotunda. Unity Day planning committee will begin meeting for this. Get sponsors for PAC reception. | TBD | Conjunction with WVNA |
| membership | SC & AN | Will get list and membershipentertain donate buttonAnd levels- levelsEthics of sponsor | 6/2/2018 | 6/15/2018 |
| Committee of PAC | JW, CC, JC, HT | Committee:Candidate selection- CCBylaws- HTNominating- JC | 6/15/2018 | 1/1/2019 |
| Endorsements | CC, JW, JW, all | WV Nurse published 9/10/2018Questionnaire 6/30/2018Endorsement by 8/27/2018 |  | To Moira by 8/27 2018 |
| Next meeting |  | 7/3/2018 meeting to review candidatesJuly 23th 2018 2nd meetingFinal8/7/2018 endorsement plan. |  |  |